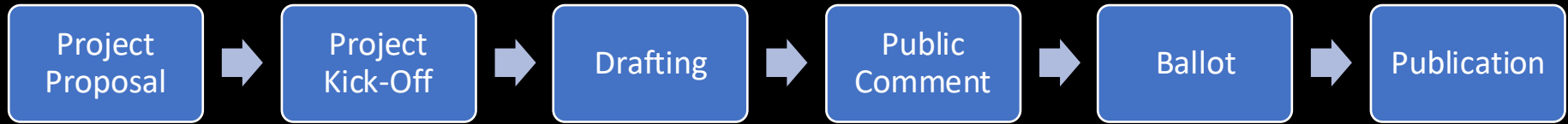




Standards Australia Development Process

Standards Australia Development Process

- The development process is structured and controlled by Australian Standards
- This process has 6 separate stages shown below.



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Standards Australia Development Process

Project Proposal

- Any proposal to adopt, develop, revise or amend an Australian Standard® comes from the Australian community.
- The FPAA has Issue registers that record problems identified with a standard and the proposed solutions. This register becomes part of the proposal.
- The proposal requires support from the relevant associations.
- The proposal is required to go through Standards Australia's project prioritisation and selection process.



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Standards Australia Development Process

Project Kick-Off

- Once a proposal has been approved, it is assigned to a technical committee.
- Standards Australia reviews the constitution of all technical committees before commencing any new project work.
- Standards Australia then holds a kick-off meeting with the technical committee to introduce the project.
- The committee discusses the approved project scope (and what is out of scope), drafting tasks, timeframes, and means of monitoring project progress.



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Standards Australia Development Process

Drafting the Standard

- Some may think this is what the drafting team looks like.



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Standards Australia Development Process

Drafting the Standard

- The Drafting process has now adopted 21st century technology.
- In this stage working groups provide the technical content to write the standard.
- These working groups report to the technical committee on the scope and timeliness of the work.
- It is the Standards Australia editors, who prepare and finalise the public comment document.



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Standards Australia Development Process

Public Comment

- This is the opportunity for you all to review and comment on the draft standard. Drafts are generally available to the public for comment for nine weeks.
- All comments from the public are considered in detail by the technical committee and, if necessary, further drafting is undertaken.
- If a comment leads to a technical change, the document can't simply be finalized. The updated version must be released again for public comment, giving stakeholders a chance to respond to the new changes.
- In some cases, the committee may propose to combine public comment and approval (ballot) of the standard. This depends on the extent and complexity of the proposals, and the level of consultation and review needed.



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Standards Australia Development Process

Ballot

- Prior to publication, the committee votes on the final draft. Committee members may vote affirmatively or negatively.
- A negative vote must be accompanied by technical substantiation.
- For the standard to be published, consensus must be reached in accordance with the standardisation guides.



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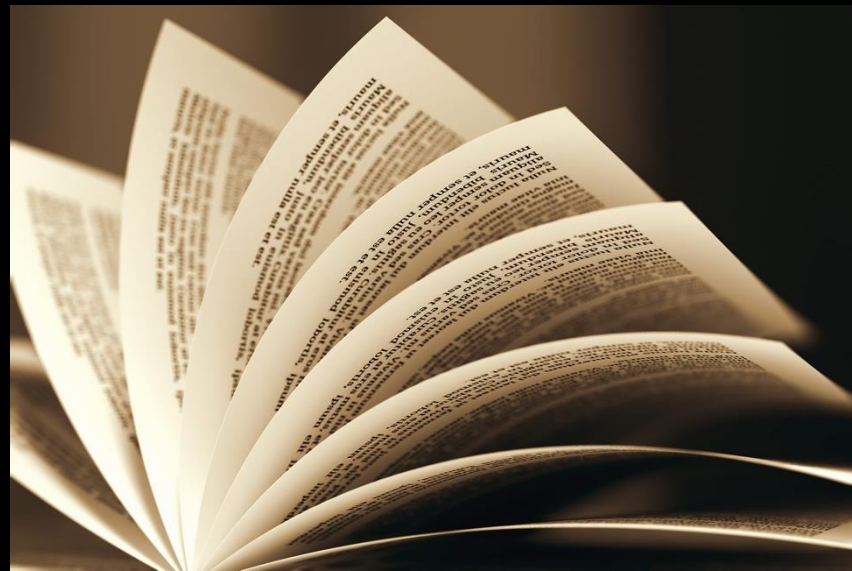
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Standards Australia Development Process

Publication

- The standard is ready for publication once final approval is given by, or on behalf of, the Standards Development and Accreditation Committee (SDAC).



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